

The primary goal of trainers is preparing workers to be successful. Every trainer is aware of their own institution's unique training methods and needs, but what specifically can you teach that will allow your staff to succeed professionally?

Here are some ideas about training that can help you and your staff to excel:

- Always remember that training is a continuous process, not a program to be completed. Learning
 valuable job skills takes place over time.
- Training helps enhance and transform an employee's current job. As new forms of technology have been introduced into financial institutions, the employee's role has also been transformed. This has made training not only necessary but also continual.
- Remember too, that each person has a unique learning style. Some may excel in class but have difficulty at the branch. Others may struggle in class and succeed on the job.
- Successful training helps the organization. By increasing employees' skills or building upon existing skills, training should focus to meet the overall continuing needs of the institution.
- Training contributes to the development of workers. It increases the employee's job skills, job performance, and evaluations, and prepares them for advancement. One of the primary objectives in training is to help individual staff members become more effective and efficient in what they do. That, in turn, benefits everyone.
- Training should always be conducted to maximize learning within available time and resource limits.
 This is why online training far exceeds classroom training.

All in all, it is important to remember the significance of an ongoing training program for the continued success of any financial institution.

